

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, December 16, 2008 - 6:00 p.m.

PUBLIC HEARING – APPLICATION FOR CONDITIONAL USE - 6:30 P.M.

The Public Work Session was called to Order by Chairman Barnhart at 6:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Barnhart, Raubenstine, Williams, Parr and Gobrecht. Also present were Manager Andy Richardson, Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc.

VISITORS: Visitors register attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA:

APPROVAL OF AGENDA: The Agenda was approved with the following additions, (11D3 - SPCA Contract, 11D4 – Training Seminar for Tim Pfaff and a brief executive session at the end of the meeting to discuss a personnel issue), in a motion by Supervisor Williams and seconded by Supervisor Parr. Motion carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of December, 2008, from all Funds, were approved as listed in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

APPROVAL OF MINUTES: The Minutes of the Special Meeting of December 1, 2008 and the Regular Meeting of December 4, 2008 were approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

RECREATION BOARD REPORT: The members of the Rec Board are continuing to create walking paths at the park site. They will be receiving some additional truckloads of fill dirt from Doli Construction as they are working on the sewer projects.

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for November, 2008 was approved in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

West Manheim Township Board of Supervisors
December 16, 2008 (Cont'd)

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT – Mike Knouse presented a written report of C. S. Davidson, Inc. dated December 16, 2008. Written copies were distributed to Supervisors and Staff (copy in Township files). Construction Projects --- Street Maintenance Projects – The engineers provided a preliminary schedule for the 2009 street improvements and in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board authorized the engineers to proceed with this schedule. Area 2 & 3 Sanitary Sewer – The engineers are in the process of recording the easements that have been secured. Once they are recorded, the Township will distribute the payments. In a motion by Supervisor Williams and seconded by Supervisor Parr, the Board approved Requisition #3 in the amount of \$38,298.50 for recording fees and easement payments. Motion carried. Mike explained that under the H2OPA Act, grants are available for sewer, water and storm sewer systems. These would be matching funds grants. The Board authorized the engineers to prepare the grant application in a motion by Supervisor Williams, seconded by Supervisor Parr and carried. Investigations and Reports --- These were miscellaneous reminders of ongoing projects. Linus will be discussing the ordinances for deduct meters and mandatory connections in his report. Miscellaneous --- The engineers have submitted the projected sewer connections for West Manheim Township to Penn Township for their review. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board gave authorization to the solicitor to advertise for adoption of an ordinance amending Penn Township's pretreatment program. The Environmental Protection Agency is requiring each municipality tributary to the WWTP to adopt an ordinance.

SOLICITOR'S REPORT: Linus has received a copy of a letter from the attorney for Penn Waste. The letter is requesting the assistance of the Township in collecting outstanding debts owed to Penn Waste by Township residents. They would like the Township to collect the money up front or give them the authority to file liens on the homeowners who have delinquent bills. The Board asked Linus to respond back that the Township will not get involved in this request to file liens on Penn Waste's customers. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board adopted Ordinance #08-2008 to amend Ordinance #03-2007 to correct the name of the water authority, that was terminated in March of 2007, to the *West Manheim Township, York County, Authority*. In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board adopted Ordinance #09-2008 which requires connections to the public water system in the Area 2 Water District. The Board also adopted Resolution #2008-35 establishing rules and regulations for deduct meters in a motion by Supervisor Williams, seconded by Supervisor Parr and a unanimous roll call vote. These are separate water meter lines that measure the water used outside the home and not returned to the public sewer system. In a motion by Supervisor Williams, seconded by Supervisor Parr and a unanimous roll call vote, the Board adopted Resolution #2008-36 which authorizes the Chairman or Vice-Chairman of the Board of Supervisors to execute

West Manheim Township Board of Supervisors
December 16, 2008 (Cont'd)

any and all documents needed for the Agreement of Sale of the water system between West Manheim Township and The York Water Company. The Board also agreed to sign an addendum to the Agreement of Sale with York Water to extend the closing date until January 15, 2009 or to a date at which time the outstanding filings are completed. This was done in a motion by Supervisor Williams, seconded by Supervisor Parr and carried. Linus has advertised the ordinance to adopt the DROP Program for the Police Pension Plan. This will be ready for action at the December 29, 2008 Meeting. He is working on a lease with Doli Construction to rent the old municipal building to them for use as construction offices.

ROADS, WATER LINE EXTENSIONS, PUBLIC SEWER and ETC. – There was nothing further to report.

CORRESPONDENCE: (1) Letter received from PSAB concerning a training session being offered on “Marketing Your Municipality”. (2) Seminar being offered by PSATS regarding Volunteer Fire, Emergency Services & Local Government. (3) York County SPCA Municipal Contract for 2009. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board agreed to enter into this contract in the amount of \$2,433.00 for the year 2009. (4) The Board approved a class for Tim Pfaff in a motion by Supervisor Williams and seconded by Supervisor Parr. Motion carried.

PUBLIC HEARING: The Board then conducted a Public Hearing for John Bond of Skylite Drive. He is requesting a conditional use for an on-lot septic system for his 3-lot subdivision. A reporter from Filius & McLucas Reporting Service of York, PA took the minutes for this Public Hearing. After hearing comments concerning the request for a conditional use, the Board continued the Hearing until January 20, 2009 at 6:30 p.m. in a motion by Supervisor Raubenstine, seconded by Supervisor Williams and carried. They asked the applicant to acquire several more samples or the amount of samples that DEP would require.

REPORTS: The Treasurer's Report for November, 2008 was approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Raubenstine and carried.

The Roadmaster's and Code Enforcement Officer's Reports for November, 2008, were accepted, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The SEO Report for November, 2008 was approved and accepted in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

West Manheim Township Board of Supervisors
December 16, 2008 (Cont'd)

Pleasant Hill Fire Company and Ambulance Reports – No reports were available for this meeting.

The Utilities Supervisor Report for October and November, 2008, were accepted, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

MANAGER'S REPORT: (A) Andy will have some action items for the next meeting. These will be regarding the bullet-proof glass at the reception area and also microphones for the meeting room. (B) The surplus/sale of equipment concerns Tim Pfaff's van. Andy recommended that it be traded in on Tim's new truck. In a motion by Supervisor Gobrecht, seconded by Supervisor Williams and carried, the Board authorized the trade-in of the van.

OLD BUSINESS: (A) Historical Museum – Heritage Days. There was nothing new to report. (B) Long Range Planning – There was nothing new to report.

OTHER BUSINESS: (A) Supervisor Parr made a motion to allow salaried employees to roll over a maximum of forty hours of approved comp time into the following year. The motion was seconded by Supervisor Barnhart and carried. This would not be paid time. It would just be hour-for-hour time and it would start now to include time earned in 2008 to be used in 2009.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: Melody Asper, reporter for The Evening Sun, asked if the Township would continue the contract with the animal control officer along with the contract with the York County SPCA and the Board stated they would maintain both contracts.

At 7:04 p.m., the Board recessed to an executive session to discuss a personnel issue in a motion by Supervisor Gobrecht, seconded by Supervisor Raubenstine and carried.

The Regular Meeting was called back to order at 7:12 p.m.

The Board members decided to amend a previous motion made at the November 18, 2008 Meeting regarding health insurance for part-time employees. Supervisor Raubenstine made a motion for the Township to permit part-time employees who work at least 25 hours a week (average over a year) to enroll in the Township Health Insurance Plan. This would not include a spouse or any dependents and would only include health insurance. The motion was seconded by Supervisor Williams and carried. Supervisor Parr voted against this motion.

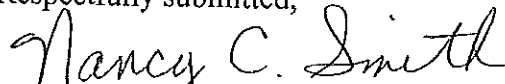
Page - 5 -

West Manheim Township Board of Supervisors
December 16, 2008 (Cont'd)

NEXT SCHEDULED MEETINGS: Supervisors Special Meeting – Monday, December 29, 2008 at 4:00 p.m. Supervisors Reorganization Meeting - Monday, January 5, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Work Session Meeting - Tuesday, January 20, 2009 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 7:15 p.m. in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Nancy C. Smith". The signature is written in black ink and is positioned above the printed name and title.

Nancy C. Smith
Secretary